



INTRODUCTION

Dear Parent/Carer

I'd like to take this opportunity to wish you and your child a very warm welcome to Sundon Park Junior School.

We have a very important role in the life of your child to help them to develop academically, socially and spiritually so they are ready to start their secondary education when they leave us.

We are a very friendly school, with happy children who learn well. We have a broad curriculum that recognises the importance of a variety of learning experiences including trips and visits and there are lots of opportunities for your child to get involved outside of the curriculum. We run activities in music, drama, sport and dance which give children the chance to take part in competitions or group activities. The children in year 3 will learn to play a musical instrument and all the pupils in the school have a singing assembly once a week led by a qualified singing teacher.

We take the care of your child very seriously. Your child will join a teacher in year 3 and stay with that teacher until the end of year 4. In this way the teacher will get to know your child extremely well and help them to make good progress through the first two years of the key stage. You will have an opportunity to meet your child's teacher and get to know them over the two years so that any concerns can be discussed and achievements celebrated. Your child will then change teacher at the beginning of year 5 and stay with this teacher until the end of year 6, again promoting good progress through to the end of key stage two.

Changing school can be a stressful time for both parents and children. We know that some children have special educational needs and therefore require more support than others to enable them to transfer successfully. We have a number of different systems in place to support all children but especially those with greatest need. Please contact the school if you are concerned about your child and would therefore like to make an appointment to see the Inclusion Leader or to seek support from our Family Worker.

The *Friends of Sundon Park Junior School* are very keen to bring together the whole community. They have plans for the coming year for events for children and families to help raise funds for the school but, more importantly, to make sure everyone enjoys being part of the community. All parents and staff are automatically members of the FoSPJS and people are always welcome to come along to meetings to share ideas, to offer support or just to find out what is going on.

In this pack you will find a lot of information about the school, an admission form and other paper work related to such things as the use of photographs and safe use of the Internet. Further information can be found on our school website at www.spjs.co.uk but please do get in touch if there is anything further that you need.

I look forward to working with you over the coming years to make sure your child has a safe, enjoyable and successful time with us.

Yours sincerely

Jenny Wightman
Headteacher



SCHOOL STAFF – APRIL 2012

Headteacher:
Mrs J Wightman

Deputy Head:
Mrs G Hume

Assistant Head:
Miss H Beswick

Teaching Staff:

Mrs H Ali
Mrs J Christie
Miss M McCartney
Miss N Robinson
Mrs K Watson (Music)

Mrs P Apaw
Mrs L Fox
Mrs B Moses
Mrs M Thomas

Miss S Burgess
Miss J Johnson
Mrs P Parkes
Mrs S Wooding

Teaching Assistants:

Ms J Bailey
Mrs K Day
Mrs E Heal
Mrs M Maund
Mrs L Nias
Mrs J Robinson
Miss S Taylor
Mrs J Willis

Mrs E Cooney
Miss T Gethin
Mrs K Horan
Mrs D Maunder
Mrs B Reid
Mrs D Standard
Mr O Hume (ICT Technician)

Mrs M Coyle
Mrs B Haynes
Mrs N Matthews
Mrs G Mead
Mrs S Reed
Mrs J Tann
Mr R Taylor (Family Worker)

Office Staff:

Mrs C Outlaw
Mrs M Fitzjohn
Mr A Fitzjohn

Office Manager
Office Administrator
General Assistant

Senior Midday Supervisor:

Mrs K Horan

Site Agent:

Mr K Cooney



SUNDON PARK JUNIOR SCHOOL PRINCIPLES

At Sundon Park Junior School we will ensure that all pupils have an excellent experience of school and that they will be very well equipped for the next stage of their education.

To achieve this, the Governors and staff of our school endorse the following principles:

We will take all necessary steps to ensure a safe learning environment for all.

We hold the highest expectations of behaviour, effort and learning for all.

We will promote a positive atmosphere that inspires excellence so that all individual and groups of children achieve their very best.

We will celebrate success often and freely, so that good citizenship, effort, attainment, punctuality and attendance are recognised and rewarded.

All members of the school community will have a voice and a responsibility to make the school the best it can be.

We will work hard to promote a supportive and effective partnership between pupils, staff, parents, governors and the wider community.

Leadership will be developed in and expected from all, including setting an example to each other of respect, care and resilience at all times. We will take every opportunity to help each other to develop and improve through support and encouragement.

We will provide a rich and challenging curriculum that is highly relevant to pupils' needs and contributes to outstanding learning and achievement in reading, writing, communication and numeracy as well as promoting a healthy lifestyle.

Every opportunity will be taken to promote pupils' emotional, spiritual, moral, social and cultural development to enable them to thrive in a supportive and highly cohesive learning community. Children will be provided with a strong sense of community within the school and at a local and global level.

As a staff, we recognise our own responsibility as learners to be open, thoughtful and willing to do everything necessary to be outstanding.

J Wightman
16/04/12



THE SCHOOL DAY

8:50 - 3:35

THE LOWER SCHOOL DAY (YEARS 3 AND 4)

Registration 8:50 - 9:00

Assembly: 9:00 - 9:15

Lessons: 9:15 - 10:25

Playtime 10:25 - 10:40

Lessons: 10:40 - 12:20

Lunchtime: 12:20 - 1:20

Lessons: 1:20 - 3:35

THE UPPER SCHOOL DAY (YEARS 5 AND 6)

Registration 8:50 - 9:00

Assembly: 9:00 - 9:15

Lessons: 9:15 - 10:45

Playtime 10:45 - 11:00

Lessons: 11:05 - 12:40

Lunchtime: 12:40 - 1:40

Lessons: 1:40 - 3:35

The school gates are opened 10 minutes before the start of the day at 8.40am. On arrival at school, children should go into class for SPLAT time (Sundon Park Learns and Thinks) - this is a time for children to prepare themselves for the day.

ABSENCES

If your child is absent for any reason please inform the school by telephone and then support this with a letter. The school's educational welfare officer regularly checks registers and parents are contacted if there are unaccounted absences.

If your child arrives late for school, he/she must report to the school office so that the attendance register can be amended and an entry made to record the lateness.

APPOINTMENTS DURING THE SCHOOL DAY

If your child needs to attend a medical appointment during the school day, a letter will need to be sent to the class teacher. Children will not be allowed off the school premises unless collected by a responsible person.

LEAVE DURING TERM TIME

Children need to attend school everyday unless medically unfit to do so. Leave will not be granted other than in exceptional circumstances as set out in the School Term Time Leave Policy. This can be found on the school website.



HOME - SCHOOL RELATIONS

HOMework

The purpose of homework is to reinforce learning in school and to encourage pupils to demonstrate their understanding as they wish, thus becoming independent learners. Each child has a Homework Log which is issued at the start of the year. Class teachers issue two learning intentions per week which are linked to recent areas of study. (In Year 3 pupils are given one only for the first part of the year.) Pupils are then expected to complete two pages, one page per objective. If more space is required, pupils can be resourceful and, for example, use flaps or stick in booklets. Teachers share ideas for this with their classes. The school shop sells a Homework Log pack which includes coloured pencils, scissors, glue etc.

Homework is set on a Wednesday and handed in on a Monday. It is expected that parents will support their children with homework tasks, ensure it is completed to a good standard and handed in on time. To help parents in this, teachers will provide suggestions and examples where necessary.

It is hoped that pupils will work in their Homework Logs most days and they should bring them in every day. If there are any difficulties, pupils are then able to ask their teacher as well as attend Homework Club if they so wish. This enables them to use the school's resources, Library and ICT Suite.

The time spent on homework will increase as pupils progress through the school. All pupils are expected to read every day, 15 minutes with parents or carers in Years 3 and 4, and 20 minutes for pleasure and information in Years 5 and 6. Learning spellings and tables also take place each week. In Year 6 pupils will be set additional homework in the core subjects.

COMMUNICATION

Home/School Contact books are given to children each term. Messages can be written in these by both parents and teachers. Homework and results of tests will also be recorded in the books, along with a record of merits and house points gained.

Home school contact books are aimed to be positive communication between staff and parents. If parents have any problems, please address these by speaking to the teacher or writing a letter.

During the year the school keeps parents informed through newsletters and open evenings. Interviews, letters and telephone calls can be expected concerning individual pupils when the need arises. Parents may contact the school to arrange an appointment with the class teacher or Headteacher if they have any further concerns.

Pupil progress reports are issued at the end of the Spring term. A further short report is sent home at the end of the Autumn and Summer terms detailing pupils progress and levels of effort in areas of the curriculum and in the summer, statutory test results and attendance information.

We encourage parents to come in to school and support the children. Support can be shown in a number of ways; hearing children read, going on school trips, getting involved in fundraising activities or becoming a Parent Governor. Please contact the School Office if you are able to support the school in any way.



RULES AND BEHAVIOUR

At Sundon Park Junior School we aim to teach children to take responsibility for their own behaviour and actions. We have a Behaviour Management Framework that is used consistently throughout the school. Children are taught that their actions, good or bad, have consequences and that they all have equal rights and responsibilities.

REWARD AND SANCTION SYSTEMS:

A comprehensive reward and sanction system is in place but will be reviewed in September 2012. Details will be provided early in the Autumn Term.



AFTER SCHOOL CLUBS AND ACTIVITIES

We offer a variety of activities at lunchtimes and after school.

Football

Karate

Music

Drama

Netball

Choir

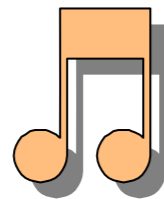
Athletics

Cross country

Cooking

Gymnastics

Art



SPECIAL EDUCATIONAL NEEDS

A child has special educational needs if he or she has a significantly greater difficulty in learning than the majority of children of the same age or has a disability which prevents or hinders the learning process.

We aim to give all pupils identified as having a Special Educational Need a full and appropriate education based on the National Curriculum. These children are supported individually in their year groups within the classroom, and in small focus groups where necessary.

The school follows the SEN Code of Practice, which gives guidance on policies and procedures aimed at enabling children with SEN to achieve their full potential.

We make every effort to identify children's needs and work towards these needs as early as possible. We will contact parents and involve them with the process.

Each term there is a School Liaison meeting where staff from the school and other professionals discuss children and the progress that is being made. During the meeting dates are made for children to work with the professionals and parents are informed of any decisions made.

Under the Code of Practice there are 3 stages of SEN:

- ◆ School Action
- ◆ School Action Plus
- ◆ Statement

School Action

A child is identified as being School Action if they are making little progress in class or the school has concerns regarding their behaviour. In this case, we will draw up an individual educational plan (IEP) which will set targets for the child to achieve. Additional support will be given by one of our Teaching Assistants to help achieve IEP targets and parents are asked to work with their child at home as their support and encouragement are vital to the learning process.

School Action Plus

When a child who is on School Action still makes little progress the child may become School Action Plus. In this case, the school would seek further help from support services and targets for the IEP would be discussed with other professionals.

Statement

If a child has severe learning or behavioural needs the school may apply to the LEA for a Statutory Assessment. This process involves a number of agencies being involved and supporting the application. The Local Authority then investigates the case and may conclude that a Statement is necessary.

The school is then entitled to extra resources to fund support for this child. The level of funding and therefore level of support is determined by the Local Authority and school.

IEP targets

The school has a tracking system for IEPs. All children who are on an IEP have a maximum of 4 targets. These targets are specific and have a clear time limit. Targets are worked on in class and in small groups and the children track their own progress toward achieving these. Parents are informed when targets are achieved and a new target is set.



SCHOOL UNIFORM

White polo shirt
Navy school sweatshirt
Plain black/grey trousers, shorts or skirt
Black school shoes (for safety reasons, open toed sandals are not permitted)
Summer dress - blue or navy gingham

The polo shirt and sweatshirt can be purchased from the school shop (order form enclosed). All other items of clothing can be bought locally from department stores or shops.

Trainers may be worn at break times. However, children are expected to walk to and from school in school shoes.

Haircuts should be suitable for school—we actively discourage fashion fads and dyed hair. Children with long hair should have it tied back so it does not cover their eyes when they are working or become a hazard during P.E. Make up or nail varnish are not allowed

For safety reasons, jewellery is not allowed in school, with the exception of a watch and small stud or sleeper earrings (which must be removed for all PE and Games lessons).

PE Clothing

In order to gain full benefit from PE lessons and in the interest of personal hygiene, it is necessary for the children to have a suitable change of clothing for PE, which can be kept in school. This should include plain navy/black shorts, white T-shirt and plimsolls.

Trainers and warm clothing should be worn for outdoor games.

Swimming kit for girls should be a one-piece swimming costume, hat and towel and for boys, conventional swimming trunks, hat and towel.

EQUIPMENT

We will provide the children with all the equipment they need to successfully complete any task we set.

Your child can bring their own if they wish, however the school can accept no responsibility for any loss of equipment.

Please note that:

Handwriting pens should have black ink and not be a biro

Tippex is a solvent and is not allowed in school.

ANY EQUIPMENT BROUGHT INTO SCHOOL NEEDS TO BE NAMED, INCLUDING ALL SCHOOL UNIFORM AND PE KIT.

CHILDREN ARE EXPECTED TO BRING IN THEIR CONTACT BOOK, READING RECORD AND READING BOOK EVERY DAY.



SCHOOL MEALS

Children may purchase a school meal, these currently cost of £1.70 per day. Money must be sent in a sealed envelope, and is collected by the catering service in registration. Parents are advised to give a week's notice if a child wishes to swap from school dinners to packed lunches or vice versa. Friday lunches are fun lunches and often have a theme.

Payment for school lunches can be made in the following ways:

Daily	Weekly	Half Termly	Termly
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Cheques should be made payable to "Luton Borough Council"

The School kitchen can be contacted on 01582 493028

LARGE AMOUNTS OF MONEY MUST BE HANDED DIRECTLY TO THE KITCHEN STAFF OR HANDED IN TO THE SCHOOL OFFICE AND NOT TAKEN TO THE CLASSROOM.

Free School Meals

These can be provided for children whose parents receive income support from the DSS. Parents who think they may qualify should contact either the School Secretary or the Education Welfare Service who can offer help and advice on a confidential basis. Even if your child does not take the entitlement to a free meal and has a packed lunch, you may be entitled to other benefits, such as clothing vouchers.

The Education Welfare Service can be contacted at: Unity House, 111 Stuart Street, Luton. (Tel :546000)

Packed Lunches

Children may bring a packed lunch but the following conditions should be observed:

- Sandwiches should be packed in a container, which is clearly labelled with the child's name.
- Drinks must be in an unbreakable container. No fizzy drinks allowed.
- We encourage parents to provide children with a healthy packed lunch

If, for any reason a child forgets to bring his/her packed lunch then he/she will be provided with a school lunch and parents will be expected to pay for this.

PLAYTIME SNACKS

During morning break children are allowed to eat a healthy snack but these must be packed separately from lunch. Only fruit or vegetables are allowed.

WATER

We encourage children to drink water throughout the day to aid performance. Children are all issued with a non-spillable water bottle when they start school and they are encouraged to have this in the classroom.



MEDICAL AND DISABILITY ISSUES

Administration of Medicine

As you are responsible for the administration of medicine to your child, it would be helpful if you made arrangements for your child to return home at lunchtime or come into school yourself to administer the medicine.

If this is not possible then the following procedure must be followed:

1. Parents must give the medicine to a member of the office staff and sign a written indemnity form. We will only administer medicine once this has been completed.
2. Only medicine prescribed by a doctor can be administered.

The medicine must:

- Be in its original bottle with contents and dosage clearly marked
- Have the child's name printed clearly on it

Pupils with disabilities

The School believes in equal opportunities for all and pupils with disabilities are welcomed at the school.

At Sundon Park, there are, however, restrictions of access which makes part of the building inaccessible. The school has recently had ramps built in the courtyard, enabling pupils in wheelchairs access to all areas of the ground floor. However, stairs lead to the current Year 5 classrooms which are on the first floor.

The school does not have any specific provisions, at present, for the disabled such as lifts or washing facilities, but there is a disabled toilet in the family room.

The school has an accessibility plan, which has recently been updated.



ANTI-BULLYING

Outlined below are the aims and objectives of our anti-bullying policy. This policy was produced after consultation with members of the school community: teachers, teaching assistants, lunchtime supervisors, governors, some parents and children.

Our definition of bullying: Bullying is sustained and deliberate actions intended to hurt, frighten and/or humiliate another person. It may take the form of physical, verbal or emotional cruelty.

Our policy clearly outlines the different forms bullying may take.

All staff follow the school policy when dealing with incidents of bullying. Our Behaviour Support Assistants have received additional training which enables them to deal effectively with both the bully and victim.

Aims and objectives: The school aims to deal with issues of bullying in a non-confrontational manner, our main objective is to encourage self-awareness and, therefore, self control. With support, children will be required to take responsibility for their own behaviour.

It is our aim to put an emphasis on resolution rather than punishment.

Also included in the policy are the consequences children will receive for being involved in incidents of bullying.

In addition, procedures for dealing with bullying from both the victim's and the bully's point of view are given.

For the bully:

- They will receive a consequence.
- Their parents will be contacted.
- Extra work will be given to reinforce the schools Code of Conduct and behaviour agreement.
- A senior teacher will monitor their behaviour and hold regular meetings with the child whilst they learn to change/manage their behaviour.

For the victim:

- A senior teacher or Behaviour Support Assistant will listen to the child's experience.
- Their parents will be informed to let them know that the incident is being investigated.
- Friends, a playground 'buddy', or a Peer Mentor will be asked to support the child and report back to the senior teacher.
- The BSA's or senior teacher will work with the child to re-establish feelings of confidence and security.

If you would like to see a full copy of the policy, one will be available in the reception area when you next visit the school. Alternatively you can download a copy from our website.



Acceptable Use Agreement

Internet and ICT Facilities

At Sundon Park Junior School we recognise that information and communication technology (ICT) plays an important part in learning.

All learners in school must use technology appropriately, safely and legally.

We have a responsibility to make all learners aware of appropriate behaviours and critical thinking skills to enable them to remain both safe and legal when using the Internet and related technologies as required by the National Curriculum. Both pupils and their parents/carers are asked to sign this Acceptable Use Agreement to show that the rules have been understood and agreed.

Acceptable use Agreement

- I will only access the system with my own login and password, which will be kept secret
- I understand that School computer and Internet use must be appropriate to my education
- I will always ask permission from a member of staff before using the Internet
- I will only email or message people my teacher has approved of as part of a school activity
- I will always be polite and responsible when contacting others; messages on the Internet reflect our school and should therefore be treated as public messages
- I will not reveal my own or anyone else's name, address or any other personal details
- I will immediately report to a member of staff any inappropriate material or messages
- I am aware that the school will check my computer files and will monitor the Internet sites visit

Pupil's agreement

I have read and I understand the school policy for acceptable use of the Internet

Pupil:.....Date:.....

Parent's consent for Internet access

I have read and understood the school policy for acceptable use of the Internet and give permission for my son/daughter to access the Internet.

Parent/Carer:.....Date:.....



ADMISSION FORM

Please complete in block capitals and return to school

Child's Surname..... First Name

Preferred name

Date of Birth Male/Female

Address

Postcode Tel no

Tel no for text messages

Mother's Name Mrs/Ms/Miss

Address (if different to child's).....

Postcode Mobile

Work place Tel no

Father's Name Mr

Address (if different to child's).....

Postcode Mobile

Work place Tel no

Other Contacts

Mr/Mrs/Ms/Miss.....Relation to child

Address

Tel no Mobile

Mr/Mrs/Ms/MissRelation to child

Address

Tel no Mobile

Which parent does your child live with? Mother /Father / Both

Do both parents have parental responsibility? YES / NO



ADMISSION FORM

DIET / MEDICAL

Does your child have any medical concerns? YES / NO

Details:-

Doctor's surgery Tel no.....

Does your child have any special dietary requirements? E.g. vegetarian ,allergies

Details:-

Do you give permission for the school to administer first aid to your child. –plasters ice packs etc?

YES / NO

ETHNIC ORIGIN (Information required by DfE Please circle)

White

British Irish Traveller of Irish heritage Gypsy/Roma Turkish/ Cypriot Other

Mixed

White & Black Caribbean White & Black African White & Asian Other

Asian or Asian British

Indian Pakistani Bangladeshi Kashmiri Other

Black & Black British

Caribbean African Other

Other Please state

First language used at home.....

Which language was spoken regularly to your child from ages 0-5?

Which languages are spoken regularly in your home?

Is English an additional language? YES/NO

Child's Religion.....

How does your child usually travel to school?

Walk Car Bike Other (please state)

I agree that if my child requires urgent medical treatment during school times and it proves impossible to contact us, the Head teacher or senior member of staff is authorised to give consent on my/our behalf.

I have read and understood the Home/School Partnership statement and the code of conduct for children.

Signed.....Parent



READING AND LIBRARY BOOKS

The children are able to borrow one book at a time for home reading and from the school library. The children will be encouraged to select from a wide range of fiction and non-fiction and guidance will be given, wherever possible, by the teaching staff.

We also actively encouraged children to take their reading books home and ask that parents help to stimulate children's interest in reading. We cannot stress how important reading is to a child's education and we hope that fostering a positive attitude will lead to a lifetime love of books.

We spend a great deal of time and money on the reading scheme and the school library. Although the children are taught to care for the books they are given, could I ask parents that books are kept safely at home and out of the way of younger brothers and sisters.

Return slip to: SUNDON PARK JUNIOR SCHOOL

SCHOOL READING & LIBRARY BOOKS

Child's Name.....

I agree to replace lost or damaged books while these are in my child's care.

Signed..... (Parent/Guardian)



PHOTOGRAPH PERMISSION

The school prides itself on the achievements of its students and as often as possible information is sent to the local press for publication. This often includes photographs of the students involved in events such as the School Production, sports fixtures, etc.

It has now become necessary to request parental permission before students' photographs are placed in the press.

Therefore, please complete and return this form confirming whether or not you agree to a photograph of your child being used in this manner.

If this form is not returned then we will be unable to include your child in photographs of school events.

Student's Name.....

I agree/ do not agree* to photographs of the above student being used for school publicity purposes.

Signed:.....(Parent/Guardian) Date:.....

PARENTAL CONSENT FOR REGULAR EDUCATIONAL VISITS/ ACTIVITIES

Student's Name.....

I hereby agree to my child participating in recognised activities off the site, but in the county or neighbouring area, for example, environmental studies, swimming, joint activities with other schools, etc.

I understand that:

- Such activities will not often extend beyond the school day, but that if, occasionally, they are likely to do so, adequate advance notice will be given so that I may make appropriate arrangements for his/her safe return home.
- My specific permission will be sought for any out-of-school activities beyond those outlined and which could involve commitment to extend journeys or times, expense or hazards.
- All reasonable care will be taken of my child in respect of the activity/ Educational Visit.
- My child will be under obligation to obey all directions given and observe all rules and regulations governing the Educational Visit/ activity and will be subject to all normal school discipline during the Educational Visit/ activity.
- Any medical condition or physical disabilities will be notified to the school now and as and when they arise.

Signed:.....(Parent/Guardian) Date:.....



HOME - SCHOOL PARTNERSHIP

We are very pleased that you and your child are members of the Sundon Park Junior School community. We hope to work closely together to ensure your child has a happy and successful time at our school. We also hope to develop effective links between home and school to ensure that your child develops intellectually, socially and emotionally and is able to take full advantage of all that school life has to offer.

We recognise that, as parents, you are closer to your child and understand his/her needs more than we ever will in school. Our experience suggests that there are ways in which you can demonstrate your interest in a valuable and supportive way. We are asking you to enter into a partnership between home and school to strengthen these aims.

As a school we will:

- Provide a safe, caring and disciplined environment.
- Ensure that each child has the opportunity to develop as an individual.
- Provide challenging programmes of teaching, learning and guidance appropriate to the needs of our children.
- Monitor the development of each child and inform parents of their child's progress through written reports, consultation evenings and individual interviews.
- Help children to develop a sense of caring and concern for the welfare of others.
- Provide each child with a home/school contact book.
- Set a regular and appropriate programme of homework.
- Celebrate the success of the children.
- Promote respect for other races, religions, genders and attitudes.
- Provide early warnings about any concerns or problems related to a child's work or behaviour.

As a pupil I will:

- Arrive at school on time.
- Be kind and thoughtful to others by my words and actions.
- Take care of the school's and other people's belongings.
- Always dress smartly in school uniform.
- Move around the school sensibly and quietly.
- Work and play safely both inside and outside.
- Always try to do my best work.
- Listen carefully and follow instructions straight away.
- Work quietly without disturbing others.
- Have the correct equipment for each lesson.
- This code of conduct was written by the children and states the behaviour expected at all times at Sundon Park Junior School.

As a family we will:

- Support the school's behaviour policy and code of conduct.
- Ensure our child is correctly dressed and equipped for schoolwork.
- Ensure our child attends school promptly and regularly.
- Ensure our child's home/school contact book is read, signed and returned to school.
- Ensure homework is completed and returned to school at the required time.
- Foster a positive attitude towards school and learning.
- Praise and encourage good work and behaviour.
- Share any problems or concerns that may affect our child's education or behaviour immediately.
- Attend and support activities and events organised by the school and wider community, such as the PTA or Governing body.



SCHOOL SPORTS KIT

The school holds Sundon Park Junior School sports kit so that the children look smart when they attend school sports fixtures.

We ask that you return clean kit to the school office.

Should your child lose the kit we will ask you to pay for the item(s) which have been lost.

I trust that parents understand why we have to take these precautions - kits are expensive and we cannot continually fund new kits.

Name of child:.....

I have read the letter regarding school sports kits.

Should my son/daughter lose the school kit that they have been issued, I will pay for the replacement.

Signed:..... Date:.....